



#### **Participant Instructions**

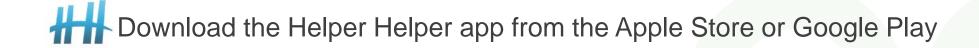
- Create an account
- How to volunteer
- Track your participation



### Create your account in Helper Helper

https://app.helperhelper.com

- 1. Go to <a href="mailto:app.helperhelper.com/signup/732?show=team">app.helperhelper.com/signup/732?show=team</a>.
- 2. Complete the sign-up form.
- 3. Select your chapter in the TEAM drop down menu.
- 4. Follow the prompts and email verification to log in and change your password.
- 5. The first time you log in you will be required to complete a waiver and enter your t-shirt size.







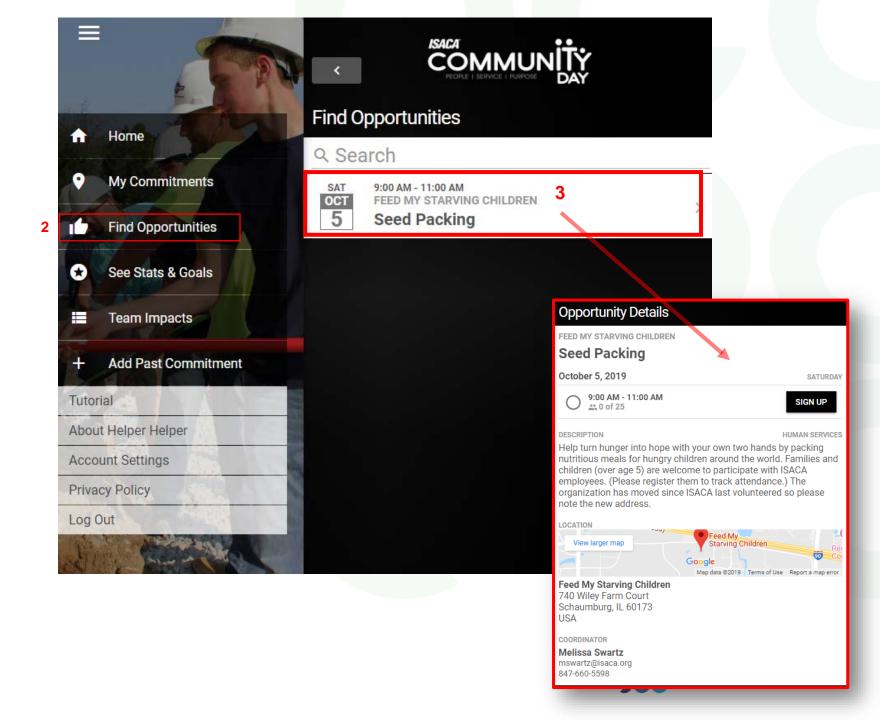


#### How to volunteer

https://app.helperhelper.com

- Login to <u>app.helperhelper.com</u> (or open up the app.)
- 2. Click "Find Opportunities."
- 3. Click on an opportunity to learn more.
- 4. Click "SIGN UP."

If the opportunity allows you to bring friends/family, make sure you add their information when you sign up.



# **Community Day T-shirts**

If you are not volunteering through a chapter activity you are welcome to purchase a CommunITy Day t-shirt from the ISACA Storefront (<a href="www.isaca.org">www.isaca.org</a>).

The shirts are not year-specific so you do not have to purchase a new shirt each year. Show your support in photos you post of you, your friends and family.

T-shirts are unisex in sizes Small to 3XL depending on availability.





#### **Tracking participation**

https://app.helperhelper.com

After you have completed your activity on ISACA CommunITy Day, you MUST log your time. This is the only way that ISACA can track the number of hours, participants, activities, chapters, and global impact ISACA is making.

- 1. Log into the app or <a href="https://app.helperhelper.com">https://app.helperhelper.com</a>.
- 2. Click the opportunity to log time. Enter the start and end time. Click "Submit Attendance Times." Let us know if anyone else joined you so that we can multiple your time and give everyone credit.
- 3. The commitment has been included in the global statistics ISACA is tracking for ISACA CommunITy Day!
- 4. Check out your stats and your team's impact from the main menu options. In future years, you will be able to see how your impact adds up!

Upload photos to your Helper Helper account to share them with ISACA. ISACA has the right to use all photos and videos for marketing and promotional activities.





## Tracking participation – independent activity

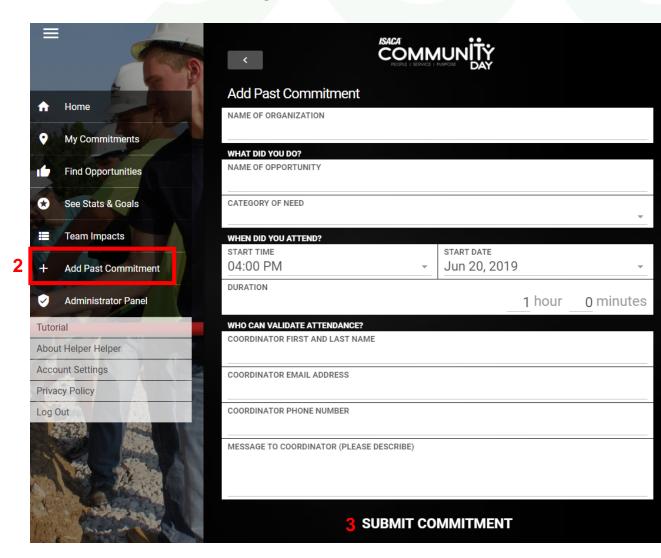
https://app.helperhelper.com

If you spend time in a volunteer activity on ISACA CommunITy Day that is **not** organized by your chapter or ISACA Global, you can still log your contributions afterward.

NOTE: Only activities on the date of ISACA CommunITy Day (i.e., first Saturday in October) will count.

- 1. Log into the app or <a href="https://app.helperhelper.com">https://app.helperhelper.com</a>.
- Click "Add Past Commitment."
- 3. Complete all requested fields in the form and click "Submit Commitment" at the bottom.

Take a picture of yourself with one of the CommunITy Day signs and upload it to your Helper Helper account to share it with ISACA and post it to social media!









# **Questions?**

Email: volunteer@isaca.org